



Planning Division
135 N. Animas Street
Trinidad, CO 81082
Phone 719-846-9843 ext. 146
Fax 719-846-4140
sky.tallman@trinidad.co.gov

Final Plat Submittal Checklist

Final Plat Application Submittal. The applicant shall submit a complete application to the Planning Division that includes the following items:

- Land Use Application Form
- Payment of Required Fees
- Proof of Ownership (deed or title commitment)
- Proof of Taxes Paid in Full
- List of names and mailing addresses for all adjacent property owners within 100 feet. This can be obtained at the Las Animas County Assessor's Office, 200 E. First Street, Trinidad, CO 81082.
- List of Lienholders
- Statement of Intent
- Final Drainage Report
- Final Grading Plan
- Final Landscape Plan
- Final Architectural Design Guidelines
- Historic Protection Plan
- Final Construction Plans for Public Improvements
- Total Number of Lots, Blocks, and Tracts
- Lots, blocks, and street layout
- Existing and Proposed 2' Contours
- Existing and Proposed Rights-of-Way and Easements within 100' of Plat
- Existing and Proposed Street Names
- Designation of Entity Responsible for Commons Area
- Proof of Adequate Site Access
- Land Dedication Statements
- Locations and Dimensions of Sidewalks, Curb, and Gutter
- Statement of Performance Guarantee
- Signature Blocks